



Governing Body, City of Garden Plain
City Building, 507 N Main St
Wednesday, July 10, 2024 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond
2. Approval of July 10, 2024 Agenda
3. Citizen Comments
4. Consent Agenda:
 - a. Approval of June 5, 2024 CC Meeting Minutes
 - b. Approval of June 19, 2024 Budget Workshop Meeting Minutes
 - c. Approval of June 2024 bills (checks to include 43723 – 43818)
 - d. Department reports
 - e. CMB License – 54 Station
5. New Business:
 - a. Natural Gas anode bed repair @343rd & Harry
 - b. Mayoral Appointment to Planning commission
 - c. Proposed Rate increase for Trash
6. Municipal Court Report
7. Executive Session: 15 minutes
 - a. Non-elected Personnel: K.S.A. 75-4319(b)(1)
8. Treasurer Report
9. Governmental Remarks
10. Adjournment

*NOTE: this agenda is subject to change without notice



Governing Body, City of Garden Plain
City Building, 507 N Main St
June 5, 2024 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond: (6:00):

Mayor Kevin Hammond called the June 5, 2024 City Council meeting to order followed by the Pledge of Allegiance and moment of silence. Council members present were Jenny Zoglman, Tracy Thul, Amy Hunter and Jessica Lyman. Also present were Kimberly McCormick – Clerk, Kelly McElroy – Administrator, Tylor Struckman – W/WW Superintendent, Darren Haukap – Treasurer and Tyler Lewis. Councilmember Brent Randolph arrived at 6:02.

2. Approval of June 5, 2024 Agenda:

Administrator asked for a 10 minute executive session for non-elected personnel.

Tracy Thul made a motion to approve the June 5, 2024 agenda, 2nd by Amy Hunter. Vote: 4-0 motion carries.

3. Citizen comments:

None

4. Consent Agenda:

- a. Approval of May 1, 2024 Public Hearing Minutes
- b. Approval of May 1, 2024 CC Meeting Minutes
- c. Approval of May 31, 2024 Special Meeting Minutes
- d. Approval of May 2024 bills (checks to include 43609 – 43722)
- e. Department reports

Amy Hunter made a motion to approve the consent agenda, 2nd by Jenny Zoglman. Vote: 5-0 motion carries.

5. New Business:

a. Fireworks Stand approval – HSO: Tyler Lewis, the operator of proposed stand, presented information on the distance of the stand and storage from all surrounding buildings, he also showed a 200’ no discharge zone. He advised that they would contact all homes in the area and explain that they will have a no discharge zone and why. Discussion ensued.

Brent Randolph made a motion to approve the application, 2nd by Amy Hunter. Vote: 5-0 motion carries.

b. Street Sweeper purchase: Discussion ensued. *Tracy Thul made a motion to purchase the street sweeper with cost not to exceed \$29,500, 2nd by Jenny Zoglman. Vote: 5-0 motion carries*

c. Renner Property – Morgan and Kelly: City administrator explained to the council that Mr. Renner has an expected cost from his engineering firm, but our attorney thinks it would be best to have our engineering firm look at it for a 2nd opinion since we are doing and RHID. We want to do our due diligence and be sure that we ask for enough funds.

Tracy Thul made a motion to send the numbers to our engineer for a double check, 2nd by Brent Randolph. Vote: 5-0 motion carries.

6. Municipal Court Report:

Morgan was not present at court, we had a couple of payments and the remainder of cases were extended.

7. Executive Session: (6:31 – 6:43)

Brent Randolph made a motion for a 10 minute executive session per K.S.A. 75-4319(b)(1) matters on non-elected personnel, 2nd by Jenny Zoglman. Vote: 5-0 motion carries

Council returned at 6:43 with no binding action taken.

Tracy Thul made a motion to authorize the administrator to increase wages to 40% of the market value for non- exempt employees excluding seasonal employees, with half to take effect first pay in July 2024 and the remainder to take effect first pay in January 2025, 2nd by Brent Randolph. Vote: 5-0 motion carries.

8. Treasurer Report:

Darren reminded everyone of the budget workshop on June 26. It was determined that a couple of the council members would not be able to be present so the workshop was rescheduled. The new date is June 19 at 6:00 to meet in city hall.

9. Governmental Remarks:

The emergency responders natural gas survey was distributed to the council and the completed. The council also signed the letter of support for the Natural Gas System. Mayor and the administrator updated the council on the Vintage Market. Mayor Hammond stated that he has staff working on a concert in the park series for this summer. We currently have on set up for August 3 and staff will continue looking for musicians to get additional concerts scheduled.

10. Adjournment:

Brent Randolph made a motion to adjourn, 2nd by Tracy Thul. Vote: 5-0 motion carries.

Respectfully submitted by Kimberly McCormick, MMC – City Clerk



Governing Body, City of Garden Plain
City Building, 505 N Main St
June 19, 2024 at 6:00 pm

Budget Workshop

1. Call to Order by Mayor Hammond:

Mayor Kevin Hammond called the meeting to order at 6:00 pm. Council members present were Jenny Zoglman, Jessica Lyman, Amy Hunter, and Brent Randolph. Also present were Kimberly McCormick – City Clerk, Kelly McElroy – City Administrator, Tylor Struckman – Water/Wastewater Superintendent, and Darren Haukap – Treasurer

Brent Randolph left at 7:30

2. Proposed 2025 Budget:

Kelly went of general information about where our money comes from, what is a mil, and how ad valorum is figured. Darren went over what we have projected for 2025 in the levied funds only. Discussion ensued.

3. Adjourn: (7:45)

Jenny Zoglman made a motion to adjourn, 2nd by Amy Hunter. Vote: 3-0 motion carries

Respectfully submitted by Kimberly McCormick, MMC – City Clerk

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 GARDEN PLAIN STATE BANK										
*	43723 Thru		43729							
		43730	6/07/2024	966	BG CONSULTANTS	1,198.32	CLEARED			
		43731	6/07/2024	33	BLACK HILLS ENERGY	23,872.59	CLEARED			
		43732	6/07/2024	960	BRIAN HELTEN	53.60	CLEARED			
		43733	6/07/2024	779	CORE & MAIN	2,814.24	CLEARED			
		43734	6/07/2024	928	CULLIGAN OF WICHITA	23.00	CLEARED			
		43735	6/07/2024	845	EVERGY	1,099.15	CLEARED			
		43736	6/07/2024	35	FARMERS COOP ELEVATOR CO	2,776.50	CLEARED			
		43737	6/07/2024	9	FISHER LUMBER COMPANY INC	1,347.03	CLEARED			
		43738	6/07/2024	199	GODDARD ACE HARDWARE	39.90	CLEARED			
		43739	6/07/2024	916	IDEATEK TELCOM LLC	392.00	CLEARED			
		43740	6/07/2024	9999999999	JAWLINE MUSIC GROUP	2,750.00	CLEARED			
		43741	6/07/2024	975	KANSAS CLEAN PROPERTIES	3,200.00	CLEARED			
		43742	6/07/2024	9999999999	KANSAS CLEAN PROPERTIES	27,000.00	CLEARED			
		43743	6/07/2024	37	KANSAS ONE-CALL SYSTEM INC	75.60	CLEARED			
		43744	6/07/2024	52	KANSAS STATE TREASURER	70.50	CLEARED			
		43745	6/07/2024	806	KIRKHAM MICHAEL	3,648.18	CLEARED			
		43746	6/07/2024	618	AD ASTRA PER ASPERA BROADCASTI	150.00	CLEARED			
		43747	6/07/2024	924	KOON LAW FIRM LLC	2,575.00	CLEARED			
		43748	6/07/2024	709	MABCD	933.85	CLEARED			
		43749	6/07/2024	139	MAYER SPECIALTY SERVICES LLC	1,758.75	CLEARED			
		43750	6/07/2024	805	O'REILLY	29.96	CLEARED			
		43751	6/07/2024	974	PHIL'S LIQUOR CABINET	97.16	CLEARED			
		43752	6/07/2024	263	PINK PEST CONTROL	92.00	CLEARED			
		43753	6/07/2024	220	SAM'S CLUB	517.67	CLEARED			
		43754	6/07/2024	29	STUHLSATZ SERVICE INC	126.15	CLEARED			
		43755	6/07/2024	633	UNITED RENTALS	122.78	CLEARED			
		43756	6/07/2024	594	VISA	1,215.89	CLEARED			
		43757	6/07/2024	487	VISION CARE DIRECT	168.46	CLEARED			
		43758	6/07/2024	311	WATERWISE ENTERPRISES LLC	89.95	CLEARED			
		43759	6/14/2024	973	AGRI ENVIRONMENTAL SERVICES	560.00	CLEARED			
		43760	6/14/2024	474	BECKER COMPUTER SERVICES INC	1,083.75	CLEARED			
		43761	6/14/2024	928	CULLIGAN OF WICHITA	39.00	CLEARED			
		43762	6/14/2024	831	DISPLAY SALES	983.00	CLEARED			
		43763	6/14/2024	900	DUTTON CONSTRUTION & PLUMBING	7,594.44	CLEARED			
		43764	6/14/2024	107	FOLEY EQUIPMENT	564.00	CLEARED			
		43765	6/14/2024	332	FP MAILING SOLUTIONS INC	283.00	CLEARED			
		43766	6/14/2024	15	GATEWAY OF GARDEN PLAIN	200.00	CLEARED			
		43767	6/14/2024	918	GENE GARCIA	268.00	CLEARED			
		43768	6/14/2024	199	GODDARD ACE HARDWARE	3.99	CLEARED			
		43769	6/14/2024	843	JOHNSON'S OUTDOOR POWER EQUIP	26.99	CLEARED			
		43770	6/14/2024	85	KANSAS MUNICIPAL UTILITIES	250.00	CLEARED			
		43771	6/14/2024	116	MESA PRODUCTS INC	718.41	CLEARED			
		43772	6/14/2024	628	PAFF SIGNS LLC	358.56	CLEARED			
		43773	6/14/2024	777	R K BLACK INC	403.73	CLEARED			
		43774	6/14/2024	24	SEDGWICK COUNTY ELECTRIC COOP	577.74	CLEARED			
		43775	6/14/2024	867	SYMMETRY ENERGY SOLUTIONS	5,970.48	CLEARED			
		43776	6/14/2024	930	THE CREATIVE INTERNET LLC	195.00	CLEARED			
		43777	6/14/2024	407	U.S POSTAL SERVICE (CMRS-FP)	500.00	CLEARED			
		43778	6/14/2024	86	UNITED INSURANCE GROUP INC	974.00	CLEARED			
		43779	6/14/2024	205	USA BLUEBOOK	154.52	CLEARED			

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
43780	6/14/2024	565	VERIZON WIRELESS	473.59	CLEARED			
43781	6/14/2024	594	VISA	5,808.96	CLEARED			
43782	6/14/2024	976	VOGTS-PARGA	17,572.72	CLEARED			
43783	6/14/2024	45	WASTE CONNECTIONS OF KS INC	5,825.15	CLEARED			
43784	6/14/2024	906	WELLS FARGO	225.51	CLEARED			
43785	6/14/2024	106	KANSAS RURAL WATER ASSOC	330.50	CLEARED			
* 43786	Thru 43787							
43788	6/21/2024	973	AGRI ENVIRONMENTAL SERVICES	1,120.00	CLEARED			
43789	6/21/2024	967	AUTO PROS SERVICE CENTER	83.41				
43790	6/21/2024	33	BLACK HILLS ENERGY	59.60	CLEARED			
43791	6/21/2024	2	BCBS OF KANSAS	13,297.77	CLEARED			
43792	6/21/2024	258	CITY OF WICHITA/TREASURY DIV	210.00	CLEARED			
43793	6/21/2024	928	CULLIGAN OF WICHITA	55.00	CLEARED			
43794	6/21/2024	199	GODDARD ACE HARDWARE	159.52				
43795	6/21/2024	371	HOME DEPOT	146.20	CLEARED			
43796	6/21/2024	843	JOHNSON'S OUTDOOR POWER EQUIP	76.08	CLEARED			
43797	6/21/2024	977	JONNY FRIESEN CONSTRUCTION	50,270.00	CLEARED			
43798	6/21/2024	958	MUNICIPAL SUPPLY INC	302.44	CLEARED			
43799	6/21/2024	329	NATIONAL SIGN COMPANY INC	299.70	CLEARED			
43800	6/21/2024	777	R K BLACK INC	106.23	CLEARED			
43801	6/21/2024	787	VISION ALLIANCE MARKETING LLC	250.00	CLEARED			
43802	6/28/2024	224	AFLAC ADMIN SERVICES	300.00				
43803	6/28/2024	960	BRIAN HELTEN	54.27				
43804	6/28/2024	498	COMM-TRONIX	540.00				
43805	6/28/2024	972	DOLLAR GENERAL	5.43				
43806	6/28/2024	386	DWAYNE HAUKAP CONSTRUCTION	900.00				
43807	6/28/2024	845	EVERGY	.00			VOID:	
43808	6/28/2024	845	EVERGY	2,114.07				
43809	6/28/2024	199	GODDARD ACE HARDWARE	36.96				
43810	6/28/2024	700	KIMBERLY MCCORMICK	47.17	CLEARED			
43811	6/28/2024	737	MERIDIAN ANALYTICAL LABS	2,324.00				
43812	6/28/2024	556	MID CONTINENT MARKET CNTR	1,793.86				
43813	6/28/2024	783	SOUTH CENTRAL SEALING LLC	17,205.00				
43814	6/28/2024	17	TIMES-SENTINEL NEWSPAPERS	69.50				
43815	6/28/2024	660	TRAFFIC CONTROL SERVICES	2,975.00				
43816	6/28/2024	565	VERIZON WIRELESS	227.23				
43817	6/28/2024	180	WAL-MART	785.05				
43818	6/28/2024	95	WICHITA WINWATER WORKS	280.10				
* 43819								
1414	6/04/2024	79	SALES & EXCISE TAX	495.45	CLEARED	E-PAY		
1415	6/07/2024	1	KPERS	4,303.97	CLEARED	E-PAY		
1416	6/07/2024	6	KS DEPARTMENT OF REVENUE	1,215.59	CLEARED	E-PAY		
1417	6/07/2024	562	EFTPS	7,446.14	CLEARED	E-PAY		
1418	6/10/2024	909	CSG FORTE PAYMENTS INC	67.50	CLEARED	E-PAY		
1419	6/21/2024	1	KPERS	3,975.43	CLEARED	E-PAY		
1420	6/21/2024	6	KS DEPARTMENT OF REVENUE	1,035.57	CLEARED	E-PAY		
1421	6/21/2024	562	EFTPS	5,993.00	CLEARED	E-PAY		
1422	6/21/2024	725	KPERS-OGLI	14.80	CLEARED	E-PAY		

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
CHECK#	DATE							

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	29,853.40
CLEARED	220,970.91

BANK 1 TOTAL	250,824.31
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL FUND	42,351.93	2,915.57	39,436.36	.00
13 LOCAL SALES TAX	104,615.34	.00	104,615.34	.00
40 SPECIAL STREETS	20,479.70	20,180.00	299.70	.00
50 SPECIAL PARKS	437.00	.00	437.00	.00
55 SOLID WASTE	5,842.02	.00	5,842.02	.00
60 GAS FUND	17,536.57	1,972.26	15,564.31	.00
70 SEWER FUND	16,269.39	3,610.18	12,659.21	.00
75 STORM WATER	3,648.18	.00	3,648.18	.00
80 WATER FUND	39,188.38	1,175.39	38,012.99	.00
98 LIBRARY FUND	455.80	.00	455.80	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

BANK# BANK NAME
CHECK# DESCRIPTION

1 GARDEN PLAIN STATE BANK

43723 Thru	43729	Payroll Checks
43730 Thru	43785	Accounts Payable Checks
43786 Thru	43787	Payroll Checks
43788 Thru	43818	Accounts Payable Checks
1414 Thru	1422	Accounts Payable E-Pay

Police:

Staff has completed all state mandatory training hours and firearms qualifications.

- July 1 will start the new year for training purposes and it will be a goal to complete the state mandated training in a sequence where we won't have to make it a scramble to get the training in towards the end of the training year.
- Seven cases generated over the past month that required investigations, most of which were generic in nature. The most serious being of a threat type.

Other Activity:

- 72 area checks
- 33 physical building checks
- 10 outside agency assists (one resulted in assisting the Sedgwick County Sheriff's Department with the apprehension of burglars)
- 11 dispatched calls for Garden Plain (check welfare, calls for service, etc.)
- Four VIN inspections
- Five assist medical calls
- Three vacation watch requests
- 16 traffic stops resulting in one citation, 11 warnings of various traffic infractions
- One animal related call
- 21 citizen assistance requests by phone or in person
- One bar check
- There were at least four complaints related to Ordinance violations (vehicle parking): two were removed by the owners and two required towing from city streets
- Four suspicious vehicle and /or person reports were checked on without incident

GPPD was requested and able to assist both Andale and Garden Plain High Schools in their Drivers Education courses with over 150 students District wide. Chief requested the Kansas Highway Patrol and their Seat Belt Convincer Unit to help with the presentations.

Public Works: Over the past few weeks our teams have worked on the following projects and initiatives.

- *Parks:*
 - The flagpole at City park has been repaired, and flowers planted in the new planters. New solar lighting at the top of the pole allows the flags to be left up most times, per flag display protocol (i.e. orders for half-staff, inclement weather).
 - A new flagpole was installed at the monument sign at Main and Harry to replace the one that has been broken for some time. It also has solar lighting at the top, in addition to in-ground lighting in front of the monument sign.

- At the close of the ball season staff will meet with members of the ball club to evaluate current repair needs (such as the player dugouts, bat racks) and future requests/needs to include in the updated CIP.
- *Stormwater:* drainage and concrete work are nearing completion on the canal area between Loomis and the alley; and between B and C avenues.



Other:

- EDC – the EDC did not meet in June due to lack of business items.
- Library – no report – as a reminder the Board does not meet every month. Staff is working with the Treasurer to develop the 2025 budget and meet their increased funding needs for the additional hours and activities they are hosting. Additionally, we are working with them to update structure of staff, Bylaws, job descriptions, personnel evaluations, etc.
- Planning Commission- the June meeting of the Planning Commission was cancelled.
- Senior Center – staff and several members of the senior center board have been meeting with the CDBG grant writing team (Ranson Financial) and the Architects to develop a plan for rehabilitation of the facility. Recall the grant is a 75/25 match with the grant paying for 75%, up to a maximum of \$650,000. A review of a preliminary plan was presented to the senior center board, and they requested that the project be scaled back substantially. The architect is working up the requested changes and will present that to them again on July 25th. There is a mandatory public hearing that the City Council will need to conduct in August, and we will likely need to call a special meeting to meet the publication deadlines. We will keep you informed once we have dates, a final layout, costs.

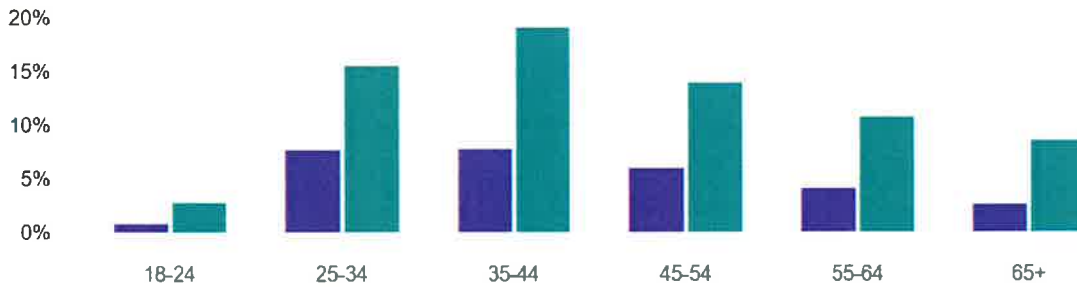
Additionally, Sedgwick County Commissioner David Dennis offered an opportunity for the City to submit an individual to a vacancy on the Advisory Council on Aging and Physical Disabilities. Mr. Kurt Carter has agreed to take the seat and he will be appointed at the Board of County Commissioners July 10 meeting. The Council acts as an advocate on behalf of older adults and individuals with physical disabilities in Sedgwick County. The Council assists the department in identification of

service needs and gaps, provides feedback and recommendations on addressing the needs of older residents and individuals with a disability to enhance individuals ability to age in the community.

Social Media: We continue to grow our audience on the City’s Facebook page, both in followers, post likes, and reach. Here are a few snapshots of the last 28 days. We are also developing a LinkedIn page and working to update the City’s website to match the community’s new branding.

Age and Gender

■ Men 28.90%
■ Women 71.10%



Location

Cities

Countries

Garden Plain, KS	460
Wichita, KS	334
Cheney, KS	134
Goddard, KS	90
Andale, KS	23

Upcoming Special Events/City Closures:

- 07.05.24: First Friday Luncheon (open to the public/potluck/free will donations) Senior Center at noon
- 07.10.24: EDC Meeting: 7 PM (likely cancelled due to lack of business and CC meeting date change)
- 07.16.24: Municipal Court
- 07.31.24: Planning Commission Meeting: 7 PM
- 08.03.24: Music in the Park w/ Katie Ziegler: 8 PM at City Park – Free & open to the public
- 08.07.24: City Council Meeting

Recommended Action: The City Council is asked to:

1. Receive and file.

Attachments:

None

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES
(This form has been prepared by the Attorney General's Office)

City or County of Garden Plain, KS

**Place on
City/County**

145248

SECTION 1 – LICENSE TYPE

Check One: New License Renew License Special Event Permit

Check One:

- License to sell cereal malt beverages for consumption on the premises.
 License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-991389094F-01

I have registered as an Alcohol Dealer with the TTB. Yes (required for new application)

Name of Corporation <u>Basgall Investments LLC</u>		FEIN <u>99-1389094</u>	
Corporation Street Address <u>9003 W Silver Hollow Ct</u>		Corporation City <u>Wichita</u>	State <u>KS</u> Zip Code <u>67205</u>
Date of Incorporation	Articles of Incorporation are on file with the Secretary of State.		<input type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name	Phone No.		
Residence Street Address	City	State	Zip Code

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>54 Station</u>	Name <u>Brian Basgall</u>		
Business Location Address <u>29622 W. Harry St.</u>	Address <u>9003 W. Silver Hollow Ct.</u>		
City <u>Garden Plain</u> State <u>KS</u> Zip <u>67050</u>	City <u>Wichita</u> State <u>KS</u> Zip <u>67205</u>		
Email Address(s) Please separate values with a comma. <u>54station2024@gmail.com</u>			
Business Phone No. <u>316-749-0015</u>	<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.		
Business Location Owner Name(s) <u>Brian Basgall / Basgall Investments / Basgall Properties LLC</u>			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name <u>Basgall Investments, LLC</u>	Position <u>owner</u>	Date of Birth <u>4-16-65</u>
Residence Street Address <u>9003 W. Silver Hollow Ct. Wichita KS 67205</u>	City <u>Wichita</u> State <u>KS</u> Zip Code <u>67205</u>	
Spouse Name <u>Michelle Basgall</u>	Position <u>Accounts payable</u>	Date of Birth <u>11-26-70</u>
Residence Street Address <u>9003 W. Silver Hollow Ct. Wichita KS 67205</u>	City <u>Wichita</u> State <u>KS</u> Zip Code <u>67205</u>	
Name	Position	Date of Birth
Residence Street Address	City	State
Spouse Name	Position	Age
Residence Street Address	City	State
Name	Position	Date of Birth
Residence Street Address	City	State
Spouse Name	Position	Age
Residence Street Address	City	State

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

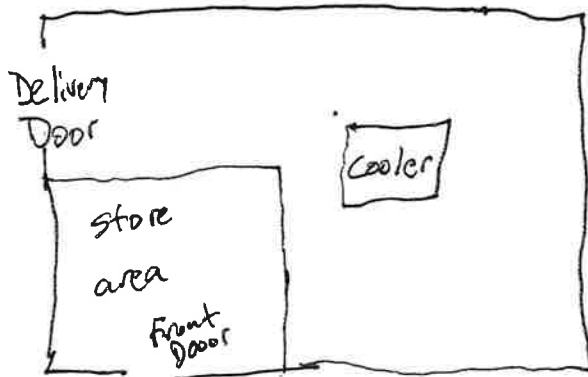
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
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Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
Manager or Agent Spousal Information*		
Spouse Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
<i>Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.</i>		
Are all persons identified in Sections 4 & 5 Citizens of the United States*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is the person identified in Section 5 currently a resident of Kansas*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons identified in Sections 4 & 5 are at least 21 years old*?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
All persons in Sections 4 & 5 have been a Kansas resident for at least _____ years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *Diana Baggett* DATE 6-18-24

FOR CITY/COUNTY OFFICE USE ONLY:

License Fee Received Amount \$ 25 Date 6/18/24
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

\$25 CMB Stamp Fee Received Date 6/18/24

Background Investigation Completed Date _____ Qualified Disqualified

Verified applicant has registered with the TTB as an Alcohol Dealer

New License Approved Valid From Date 7/1/2024 to 12/31/2024 By: KCM

License Renewed Valid From Date _____ to _____ By: _____

Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

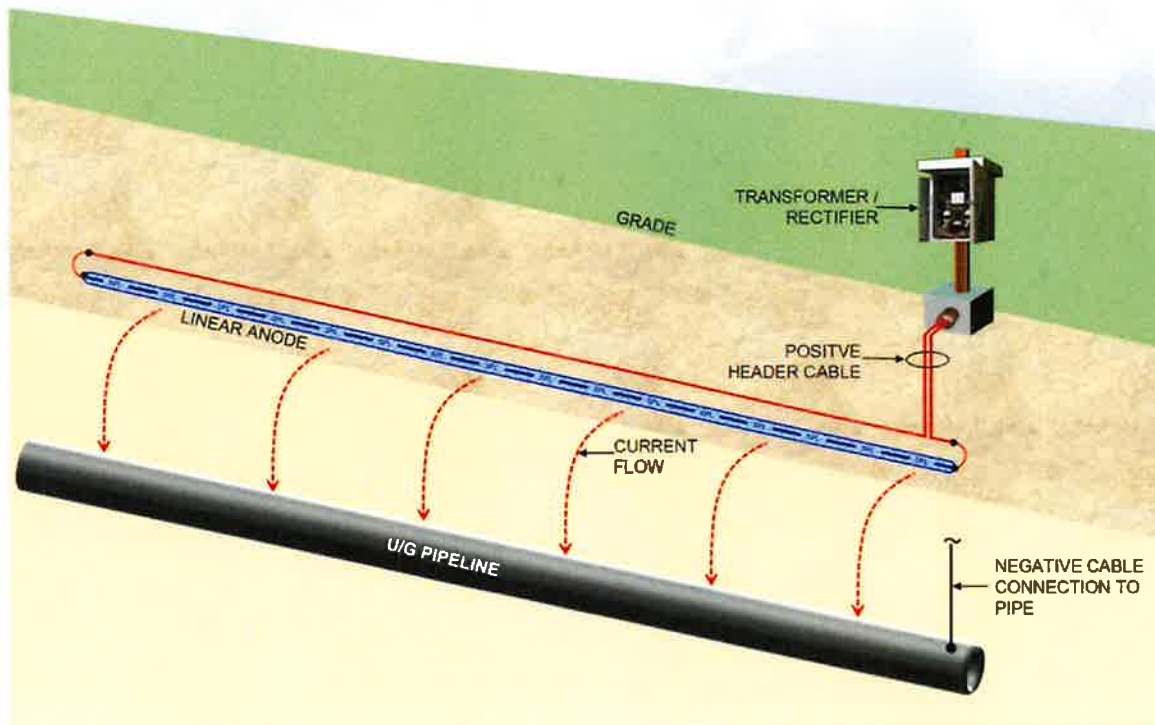
To: Garden Plain City Council
FR: Michael Martinez, Natural Gas Superintendent
RE: **Repair and Replacement of Anode Bed at 343rd and 15th Rectifier**

Background

In the May and June City Council agenda packets, department reports, staff noted the need to repair and replace the anode bed at the natural gas rectifier at 343rd and 15th Street.

What is an anode bed? An anode bed is part of an anti-corrosion system that utilizes active metal such as steel to electrically charge the anodes. The steel corrodes versus the anodes. It is known as a cathodic protection (CP) system. They are used all over the globe to protect pipelines, water treatments plants, above and underwater storage tanks, ship and boat hulls, etc. It extends the life of the anodes in the system.

Example of an anode bed/CP system:



Financial Implications:

This is a standard maintenance item; the current anode bed has aged out and the system cannot operate without it. This is a specialty kind of work, and there are not a large number of contractors with this expertise. Staff was able to obtain two quotes with the requested scope of work:

- Black Hills Energy: \$24,859.20
- USDI: \$13,030.00

The quotes are attached following this memo for your review. We anticipate that the rectifier pole will also need to be replaced, but it can likely wait until next summer.

Recommended Action: The City Council is asked to:

1. Review the quotes and direct staff to contract with USDI, as the low bidder, for the completion of the work.

Attachments:

1. Black Hills Energy Quote
2. USDI Quote



Utility Safety & Design, Inc.
9 Executive Woods Ct.
Belleville, IL 62226
P: (618) 277-1520 F: (618) 277-1586
www.usdi.us

June 7, 2024

Mike Martinez
City of Garden Plains
gpmaint@gardenplain.com

Dear Mike,

Attached is an estimate to complete the replacement of your ground bed for your impressed current system.

Should you have any questions please call.

Sincerely,

Tyler E. Enloe, P.E.

UNIONVILLE, MO
28847 US HWY 136
Unionville, MO 63565
(660) 947-3316

KIRKSVILLE, MO
210 N Elson St. Suite C
Kirksville, MO 63501
(660) 474-0079

OLNEY, IL
1927 Miller Drive
Olney, IL 62450
(618) 392-5502

WICHITA, KS
9540 W. Harry St.
Wichita, KS 67209
(316) 239-7313

SHELBYVILLE, KY
1018 Mt. Vernon Dr.
Shelbyville, KY 40065
(502) 513-5127

PRINCETON, MN
31481 125 1/2 ST NW
Princeton, MN 55371
(660) 474-0789

PITTSBORO, IN
7421 N. Co Rd. 225 E.
Pittsboro, IN 46167
(317) 417-3374

City of Garden Plains
Ground Bed Replacement Estimate

	<u>MATERIAL</u>	<u>AMOUNT</u>	<u>PRICE</u>	<u>COST</u>
1.	SHA Solid Cast Iron Anodes	12	\$ 450.00	\$ 5,400.00
2.	Misc connection, wire, etc.			<u>\$ 1,200.00</u>
	Total Material Cost			\$ 6,600.00
	<u>LABOR</u>			
1.	Ground Bed Installation			<u>\$ 6,430.00</u>
	Total Labor Cost			\$ 6,430.00
	Total Cost			\$13,030.00



Larry Claycomb
Manager Technical Service Kansas
larry.claycomb@blackhillscorp.com

2330 N. Hoover
Wichita, KS 67205
P: 316.941.1626
C: 316.772.0994

February 5, 2024

City of Garden Plain
Mike Martinez
PO Box 336
Garden Plain, KS 67050

RE: Anode bed installation

- Install Linear anode bed – Fabric jacket. Rated for 100mA/ft
- Installed Total anode length 300'
- Anode life 25 years
- 3 – Man crew
- CP Technician

- Proposal \$ 24,859.20

Let me know if you have any questions or require additional information. We look forward to hearing from you and appreciate the opportunity to bid on this work.

Sincerely,

Larry

To: Garden Plain City Council
FR: Kimberly McCormick, City Clerk
RE: Mayoral Appointment to Planning Commission

Background:

Garden Plain Planning Commission member Mr. Kevin Brittain has relocated and is no longer eligible to serve as a member of the Planning Commission, creating a vacancy. The Mayor has received a recommendation for the appointment of Garden Plain Resident Mr. Gene Garcia to fulfill the remainder of Mr. Brittain's unexpired term – from confirmation of appointment by the City Council until February 2025, at which time he would be eligible for reappointment to a new term.

Financial Implications: None

Recommended Action: The City Council is asked to:

1. Approve the appointment of Garden Plain resident Mr. Gene Garcia, to fulfill the unexpired term of Commissioner Brittain, expiring February 2025.

Attachments:

None

Trash Rate review 2024

Contracted prices from Waste Connections

Current:		2024 increase (Sept)	2025 increase(Sept)
Trash	\$16.50	\$17.16	\$17.85
Xtra carts	\$ 5.05	\$ 5.25	\$ 5.46

Current rates we charge customers

Trash	\$17.25
Xtra Cart	\$ 6.00

The past few years we have transferred \$5,000 from Solid Waste to the General Fund to help with street repairs.

If we leave our rates unchanged, we will not have funds to transfer, but we can continue to operate. Staff is currently reviewing our rates for all utilities, and we are anticipating that we will need to raise rates in other utilities to continue to have operating funds for these services.

Staff is recommending a minimal increase in rates to \$17.60 for trash and leave the extra cart rate unchanged. This will help to keep next year's rate increase minimal. We will NOT have funds to transfer for a few years.