



Governing Body, City of Garden Plain
City Building, 507 N Main St
Wednesday, June 5, 2024 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond
2. Approval of May 1, 2024 Agenda
3. Citizen Comments
4. Consent Agenda:
 - a. Approval of May 1, 2024 Public Hearing Minutes
 - b. Approval of May 1, 2024 CC Meeting Minutes
 - c. Approval of May 31, 2024 Special Meeting Minutes
 - d. Approval of May 2024 bills (checks to include 43609 – 43722)
 - e. Department reports
5. New Business:
 - a. Fireworks Stand approval – HSO
 - b. Street Sweeper purchase
 - c. Renner Property – Morgan and Kelly
6. Municipal Court Report
7. Executive Session:
 - a. Attorney/Client Meeting: K.S.A. 75-4319(b)(2)
 - b. Non-elected Personnel: K.S.A. 75-4319(b)(1)
8. Pardon City Attorney
9. Treasurer Report
10. Governmental Remarks
11. Adjournment

*NOTE: this agenda is subject to change without notice



Governing Body, City of Garden Plain
City Building, 505 N. Main St.
May 1, 2024 at 6:00 pm

Public Hearing:

1. Call to Order by Mayor Hammond:
Mayor Kevin Hammond called the public hearing to order at 6:00 p.m. Council members present were Brent Randolph, Jessica Lyman, Jenny Zoglman, Amy Hunter and Tracy Thul. Also present was Kimberly McCormick – City Clerk, Darren Haukap – Treasurer, Morgan Koon – City Attorney, Gene Garcia – Chief of Police, Kelly McElroy – City Administrator, Tylor Struckman – WT/WW Superintendent, Larry Kleeman – Ranson Financial, Henry Schmidt – Ranson financial, Mike Long, Pam Weber, Unknown Man.
2. Public Comments Bond Sale and assessment of specials for Trail Ridge @ Pretty Flowers:
Larry Kleeman gave an overview of the projected specials and the time line. Mike Long asked for a break down of the interest and admin fees from Larry. No other comments.
3. Close the Public Comments: 6:05
4. Governing Body Comments:
None
5. Assessment Ordinance 777:
Brent Randolph made a motion to adopt Ordinance 777, 2nd by Tracy Thul. Vote: Zoglman - Yea, Thul – Yea, Hunter – Yea, Randolph – Yea, Lyman – Yea. Passed 5-0
6. Bond Sale Resolution 229:
Tracy Thul made a motion to adopt Resolution 229, 2nd by Amy Hunter. Vote: Passed 5-0
7. Adjourn:
Brent Randolph made a motion to adjourn, 2nd Amy Hunter. Vote: 5-0 motion carried.

Respectfully submitted by Kimberly McCormick, MMC – City Clerk



Governing Body, City of Garden Plain
City Building, 507 N Main
May 1, 2024 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond: (6:06)

Mayor Kevin Hammond called the May 1, 2024 City Council meeting to order followed by Pledge of Allegiance and moment of silence. Council members present were Brent Randolph, Amy Hunter, Tracy Thul, Jenny Zoglman and Jessica Lyman. Also present were Kimberly McCormick – City Clerk, Kelly McElroy – City Administrator, Darren Haukap – Treasurer, Morgan Koon – City Attorney, Gene Garcia – Chief of Police, Tylor Struckman – WT/WW Superintendent, Pam Weber, Unknown Man.

2. Approval of May 1, 2024 Agenda:

Added to new business: c. Bid for Road @ Wells, d. Waive 100' limit for Food Trucks @ Vintage Market, e. Reduce hook up fee for Water @ Community Church. *Tracy Thul made a motion to approve the May 1, 2024 agenda with additions, 2nd by Jenny Zoglman. Vote 5-0 motion carries.*

3. Citizen comments:

None

4. Consent Agenda:

- a. Approval of April 3, 2024 CC Meeting Minutes
- b. Approval of April 2024 bills (checks to include 43509- 43608)
- c. Department reports:
- d. Proclamation – National Police Officers Week
- e. Proclamation – National Municipal Clerk's Week

5. New Business:

a. City of Garden Plain Community Brand Unveiling and Adoption:

Mayor Hammond made bullet points about the new brand contest. He stated that we had 52 entries and the judges had a very difficult time. The new brand was revealed and the winner was Pam Weber.

b. Fireworks stand for HSO (waive fee):

Morgan explained that the HSO would like to have a fireworks stand. They would like for the council to waive the \$2000 fee. Discussion ensued. The council determined that they don't think it would be a good idea to waive the fee.

c. Bid for road at wells:

Tylor stated that a new road at the wells has been needed and suggested by KDHE for several years. Discussion ensued. *Tracy Thul made a motion to accept the bid from Jonny Friesen Construction for the Keill/road gravel for \$50,270, 2nd by Brent Randolph. Vote: 5-0 motion carries.*

d. Waive the 100' setback for Food trucks at Vintage Market:

Discussion ensued. *Brent Randolph made a motion to waive the setback for Underdog food truck only to set up next to his established brick and mortar building and all other trucks must be 100' from other establishments, 2nd by Tracy Thul. Vote 5-0 motion carries.*

e. Water hookup fee reduction for Community Church:

The current hook up fee for water is set at \$2500 to cover all expenses. The Community Church has shown interest in hooking to city water. The infrastructure (water pit, setter, and main tap) are all in place, so expense would be for meter and radio only (\$500).

Tracy Thul made a motion to allow the Community Church to hook up to our water for a fee of \$500, 2nd by Brent Randolph. Vote: 5-0 motion carries.

6. Municipal Court Report:

Morgan stated we had 1 case on the docket that was continued from February. The defendant pled guilty and paid the fine.

7. Planning Commission Report:

No meeting

8. Executive Session:

None needed

9. Pardon City Attorney: 6:53

10. Treasurer report:

Darren stated that it is the time of year to schedule a budget workshop. We need to certify to the County by July 20 if we are exceeding the RNR. Discussion ensued, the workshop will be June 26 at 6:00 pm

11. Governmental Remarks:

Council would like staff to see about getting a street sweeper here before July 4th Celebration.

Amy Hunter made a motion to move the July Council meeting from July 3 to July 10 due to the Holiday, 2nd by Tracy Thul. Vote: 5-0 motion carries

12. Adjournment: 7:05

Brent Randolph made a motion to adjourn, 2nd by Jenny Zoglman. Vote: 5-0 motion carries.

Respectfully submitted by City Clerk, Kimberly McCormick, MMC



Governing Body, City of Garden Plain
City Building, 505 N Main St
May 31, 2024 at 12:00 pm

Special Meeting:

1. Call to Order by Mayor Hammond:
Mayor Kevin Hammond called the meeting to order at 12:00 pm. Council members present were Jenny Zoglman, Jessica Lyman, and Tracy Thul. Also present were Kimberly McCormick – City Clerk, Kelly McElroy – City Administrator, Tylor Struckman – Water/Wastewater Superintendent, Brian Helten, Kevon Abrams, Casey Craddock, Xavier Helten, Luke Hillman and Ty Scheer.
2. Change order for the Drainage Phase 1 construction project:
Discussion ensued. *Tracy Thul made a motion to approve the change order #1 for \$18,614.94 to the drainage project phase 1, 2nd by Jenny Zoglman. Vote: 3-0 motion carries.*
3. Adjourn:
Tracy Thul made a motion to adjourn, 2nd by Jenny Zoglman. Vote: 3-0 motion carries.

Respectfully submitted by Kimberly McCormick, MMC – City Clerk

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 GARDEN PLAIN STATE BANK										
		43609	5/03/2024	224	AFLAC ADMIN SERVICES	300.00				
		43610	5/03/2024	769	AXON	1,617.00				
		43611	5/03/2024	960	BRIAN HELTEN	53.60				
		43612	5/03/2024	258	CITY OF WICHITA/TREASURY DIV	315.00				
		43613	5/03/2024	70	D & D EQUIPMENT & SALES INC	784.57				
		43614	5/03/2024	845	EVERGY	1,097.96				
		43615	5/03/2024	9	FISHER LUMBER COMPANY INC	2,148.98				
		43616	5/03/2024	916	IDEATEK TELCOM LLC	392.00				
		43617	5/03/2024	965	KAT JOHNSON	210.00				
		43618	5/03/2024	806	KIRKHAM MICHAEL	2,687.40				
		43619	5/03/2024	924	KOON LAW FIRM LLC	2,575.00				
		43620	5/03/2024	908	KURT BOOKOUT	608.42				
		43621	5/03/2024	709	MABCD	59.50				
		43622	5/03/2024	680	MIDWEST SINGLE SOURCE	546.14				
		43623	5/03/2024	958	MUNICIPAL SUPPLY INC	11.00				
		43624	5/03/2024	805	O'REILLY	199.95				
		43625	5/03/2024	698	OPTIV SECURITY INC	176.70				
		43626	5/03/2024	220	SAM'S CLUB	141.20				
		43627	5/03/2024	660	TRAFFIC CONTROL SERVICES	7,989.44				
		43628	5/03/2024	762	ULINE	1,563.68				
		43629	5/03/2024	594	VISA	4,657.88				
*		43630	Thru	43633						
		43634	5/10/2024	897	ALERT 360 - WICHITA	356.80				
		43635	5/10/2024	967	AUTO PROS SERVICE CENTER	1,847.15				
		43636	5/10/2024	966	BC CONSULTANTS	3,550.00				
		43637	5/10/2024	928	CULLIGAN OF WICHITA	38.80				
		43638	5/10/2024	35	FARMERS COOP ELEVATOR CO	1,824.66				
		43639	5/10/2024	15	GATEWAY OF GARDEN PLAIN	200.00				
		43640	5/10/2024	199	GODDARD ACE HARDWARE	27.98				
		43641	5/10/2024	37	KANSAS ONE-CALL SYSTEM INC	60.00				
		43642	5/10/2024	52	KANSAS STATE TREASURER	70.50				
		43643	5/10/2024	9999999999	KB ARCHAEOLOGICAL CONSULTING	2,450.00				
		43644	5/10/2024	680	MIDWEST SINGLE SOURCE	293.99				
		43645	5/10/2024	24	SEDGWICK COUNTY ELECTRIC COOP	545.64				
		43646	5/10/2024	910	TEAM FIREX INC	651.96				
		43647	5/10/2024	930	THE CREATIVE INTERNET LLC	195.00				
		43648	5/10/2024	594	VISA	2,996.08				
		43649	5/10/2024	487	VISION CARE DIRECT	173.70				
		43650	5/10/2024	45	WASTE CONNECTIONS OF KS INC	5,825.15				
		43651	5/10/2024	311	WATERWISE ENTERPRISES LLC	978.56				
		43652	5/17/2024	759	AMERICAN FENCE COMPANY INC	1,481.00				
		43653	5/17/2024	33	BLACK HILLS ENERGY	87.78				
		43654	5/17/2024	2	BCBS OF KANSAS	13,297.77				
		43655	5/17/2024	952	CASEY CRADDOCK	97.02				
		43656	5/17/2024	971	CHAMPLIN TIRE RECYCLING INC	4,145.00				
		43657	5/17/2024	199	GODDARD ACE HARDWARE	121.44				
		43658	5/17/2024	846	JENNY ZOGLMAN	334.80				
		43659	5/17/2024	680	MIDWEST SINGLE SOURCE	20.00				
		43660	5/17/2024	958	MUNICIPAL SUPPLY INC	2,658.37				
		43661	5/17/2024	805	O'REILLY	139.96				
		43662	5/17/2024	9999999999	STAPLES BUSINESS	37.62				

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
43663	5/17/2024	970	TEJANO VIBES	1,625.00				
43664	5/17/2024	17	TIMES-SENTINEL NEWSPAPERS	126.00				
43665	5/17/2024	968	UNKEL IRRIGATION LLC	770.00				
43666	5/17/2024	565	VERIZON WIRELESS	473.59				
43667	5/17/2024	906	WELLS FARGO	225.51				
43668	5/17/2024	707	WILLIAMS JANITORIAL SUPPLY	84.80				
*	43669							
43670	5/24/2024	224	AFLAC ADMIN SERVICES	300.00				
43671	5/24/2024	932	CENTRAL POWER SYSTEMS & SERV	2,274.52				
43672	5/24/2024	972	DOLLAR GENERAL	80.30				
43673	5/24/2024	845	EVERGY	.00			VOID:	
43674	5/24/2024	845	EVERGY	2,027.11				
43675	5/24/2024	199	GODDARD ACE HARDWARE	455.58				
43676	5/24/2024	806	KIRKHAM MICHAEL	3,000.00				
43677	5/24/2024	556	MID CONTINENT MARKET CENR	1,801.22				
43678	5/24/2024	680	MIDWEST SINGLE SOURCE	69.54				
43679	5/24/2024	777	R K BLACK INC	107.82				
43680	5/24/2024	867	SYMMETRY ENERGY SOLUTIONS	5,143.04				
43681	5/24/2024	17	TIMES-SENTINEL NEWSPAPERS	1,237.50				
43682	5/24/2024	407	U.S POSTAL SERVICE (CMRS-FP)	1,000.00				
43683	5/24/2024	968	UNKEL IRRIGATION LLC	530.00				
43684	5/24/2024	205	USA BLUEBOOK	14.25				
43685	5/24/2024	787	VISION ALLIANCE MARKETING LLC	250.00				
43686	5/24/2024	541	WICHITA STATE UNIVERSITY	300.00				
*	43704							
43705	5/31/2024	973	AGRI ENVIRONMENTAL SERVICES	1,500.00				
43706	5/31/2024	897	ALERT 360 - WICHITA	356.80				
43707	5/31/2024	474	BECKER COMPUTER SERVICES INC	967.50				
43708	5/31/2024	999999999	BLUE MOON INFLATABLES	575.00				
43709	5/31/2024	928	CULLIGAN OF WICHITA	37.00				
43710	5/31/2024	199	GODDARD ACE HARDWARE	23.94				
43711	5/31/2024	908	KURT BOOKOUT	979.58				
43712	5/31/2024	999999999	LUMBERJACK ATTACK KS	350.00				
43713	5/31/2024	737	MERIDIAN ANALYTICAL LABS	807.00				
43714	5/31/2024	999999999	NO/SK PEACE OFFICERS ASSOC	30.00				
43715	5/31/2024	125	OFFICE DEPOT BUSINESS CREDIT	33.57				
43716	5/31/2024	24	SEDGWICK COUNTY ELECTRIC COOP	60.00				
43717	5/31/2024	102	ST ANTHONY CHURCH	500.00				
43718	5/31/2024	999999999	TARA'S TWISTS & FACE PAINTING	500.00				
43719	5/31/2024	970	TEJANO VIBES	1,625.00				
43720	5/31/2024	140	TRACTOR SUPPLY CREDIT PLAN	219.98				
43721	5/31/2024	565	VERIZON WIRELESS	291.63				
43722	5/31/2024	180	WAL-MART	117.46				
*	43723							
1405	5/08/2024	79	SALES & EXCISE TAX	729.92			E-PAY	
1406	5/10/2024	909	CSG FORTE PAYMENTS INC	64.50			E-PAY	
1407	5/10/2024	1	KPERS	3,331.90			E-PAY	
1408	5/10/2024	6	KS DEPARTMENT OF REVENUE	961.79			E-PAY	
1409	5/10/2024	562	EFTPS	5,775.90			E-PAY	
1410	5/24/2024	1	KPERS	3,935.15			E-PAY	
1411	5/24/2024	6	KS DEPARTMENT OF REVENUE	950.50			E-PAY	
1412	5/24/2024	562	EFTPS	5,470.43			E-PAY	
1413	5/24/2024	725	KPERS-OGLI	14.80			E-PAY	

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
-------	-----------	----------	------	--------------	---------	--------	------	-----------------

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	124,747.28
CLEARED	.00
<hr/>	
BANK 1 TOTAL	124,747.28
 VOIDED	 .00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL FUND	47,225.37	47,225.37	.00	.00
13 LOCAL SALES TAX	19,053.43	19,053.43	.00	.00
55 SOLID WASTE	5,841.27	5,841.27	.00	.00
60 GAS FUND	16,835.13	16,835.13	.00	.00
70 SEWER FUND	17,957.75	17,957.75	.00	.00
75 STORM WATER	2,687.40	2,687.40	.00	.00
80 WATER FUND	14,833.25	14,833.25	.00	.00
98 LIBRARY FUND	313.68	313.68	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
***** CHECK SUMMARY *****

BANK# BANK NAME
CHECK# DESCRIPTION

1 GARDEN PLAIN STATE BANK

43609 Thru	43629	Accounts Payable Checks
43630 Thru	43633	Payroll Checks
43634 Thru	43668	Accounts Payable Checks
43669		Payroll Checks
43670 Thru	43686	Accounts Payable Checks
43687 Thru	43704	Gap in Checks
43705 Thru	43722	Accounts Payable Checks
1405 Thru	1413	Accounts Payable E-Pay

GARDEN PLAIN PAYROLL REPORT

EMPLOYEE	DATE	DATE	DATE	TOTAL
	5/10/2024	5/24/2024		
Bonnie Kopper	969.99	1132.44		2,102.43
Kimberly McCormick	2305.12	2406.55		4,711.67
Michael Martinez	2280.09	2320.79		4,600.88
Kevon Abrams	1531.80	1540.03		3,071.83
Casey Craddock	1605.39	1827.25		3,432.64
Brian Helten	2177.97	1908.44		4,086.41
Gene Garcia	2615.00	2575.00		5,190.00
Bryan Crowmover	2182.40	2303.08		4,485.48
Michael Roths	0.00	329.60		329.60
Kelly McElroy	3702.30	3642.30		7,344.60
Tylor Struckman	2566.82	2446.50		5,013.32
Luke Hillman		241.65		241.65
Xavier Helten		229.32		229.32
Michele McGregor	1050.00			1,050.00
Staci Thomas	72.00			72.00
Judy Smith	60.00			60.00
Darren Haukap	557.89			557.89
Harold Flaigle	471.47			471.47
Kevin Hammond	200.00			200.00
Jenny Zoglmann	100.00			100.00
Tracy Thul	100.00			100.00
Brent Randolph	100.00			100.00
Amy Hunter	100.00			100.00
Jessica Lyman	100.00			100.00
TOTAL	24,848.24	22,902.95	0.00	47,751.19

To: Garden Plain City Council
FR: City Staff
RE: **May Department Reports and Project Updates**

Background:

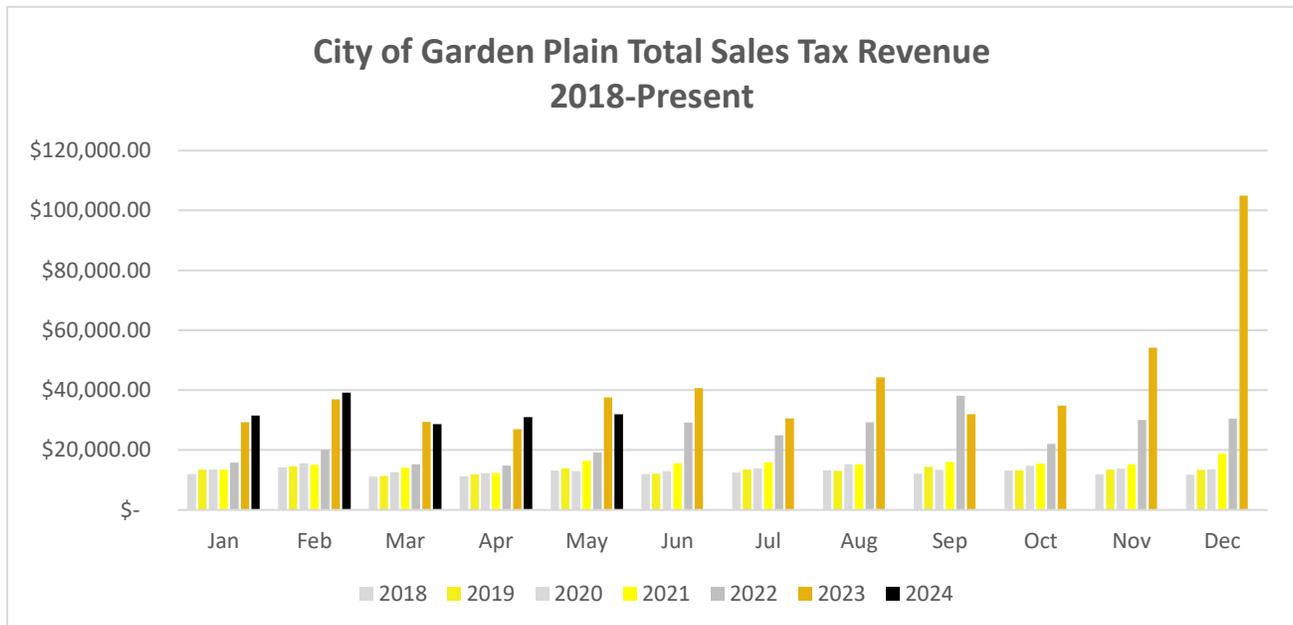
City staff is pleased to provide the following updates on current projects and initiatives.

Finance:

Sales tax revenue: May sales tax revenues totaled \$31,961.01, with the City’s local 1% portion representing \$12,128.50 of the total amount. This is a decrease of 14.85% (or \$5,572) compared to May 2023 total revenues, and an increase from last month (April 2024) total revenues of approximately 3.01% (or \$934).

The following chart represents the City’s 1% sales tax collections over the past three months, for ease of reference. Note these figures may be different than the total sales tax revenues reported above, as this is only the City’s portion. It is not uncommon for sales tax to fluctuate month to month, as retailers have some discretion as to when they report and file their revenues as does the Kansas Department of Revenue (KDOR) as to when they remit revenues back to a City or County (i.e. some remit monthly, some quarterly, some bi-annually).

Month	City’s 1% Sales Tax	% Change over Previous Month
Mar. 2024	\$11,449.87	-35.87%
Apr. 2024	\$13,762.03	20.19%
May 2024	\$12,128.50	-11.87%



Police:

- We are closing in on the end of the annual mandatory CPOST training requirements for continuing education. Lt. Crowover has completed his hours; Chief is still working to complete his by way of some free training to complete his 40-hour requirement. He obtained 11 hours this month and will complete the rest in June before the July 1 deadline.
- Two funeral escorts and two high school sports (Golf/Track) supporting escorts were handled in addition to the annual high school Senior's Parade.
- Four case investigations generated out of school incidents were handled at the end of the school year as per protocol.

Other Activity:

- 67 area checks: 31 physical building checks, 12 outside agency assists, 9 dispatched calls for Garden Plain (check welfare, calls for service, etc.) 1 unattended death call.
- 3 VIN inspections.
- 2 assist medical calls.
- 16 traffic stops resulting in 3 citations 13 warnings of various traffic infractions, 2 animal related calls. 19 citizen assistance requests by phone or in person, 2 bar checks.
- There were at least 4 complaints related to ordinance violations (vehicle parking).
- 5 Suspicious vehicle and /or person reports were checked on without incident.

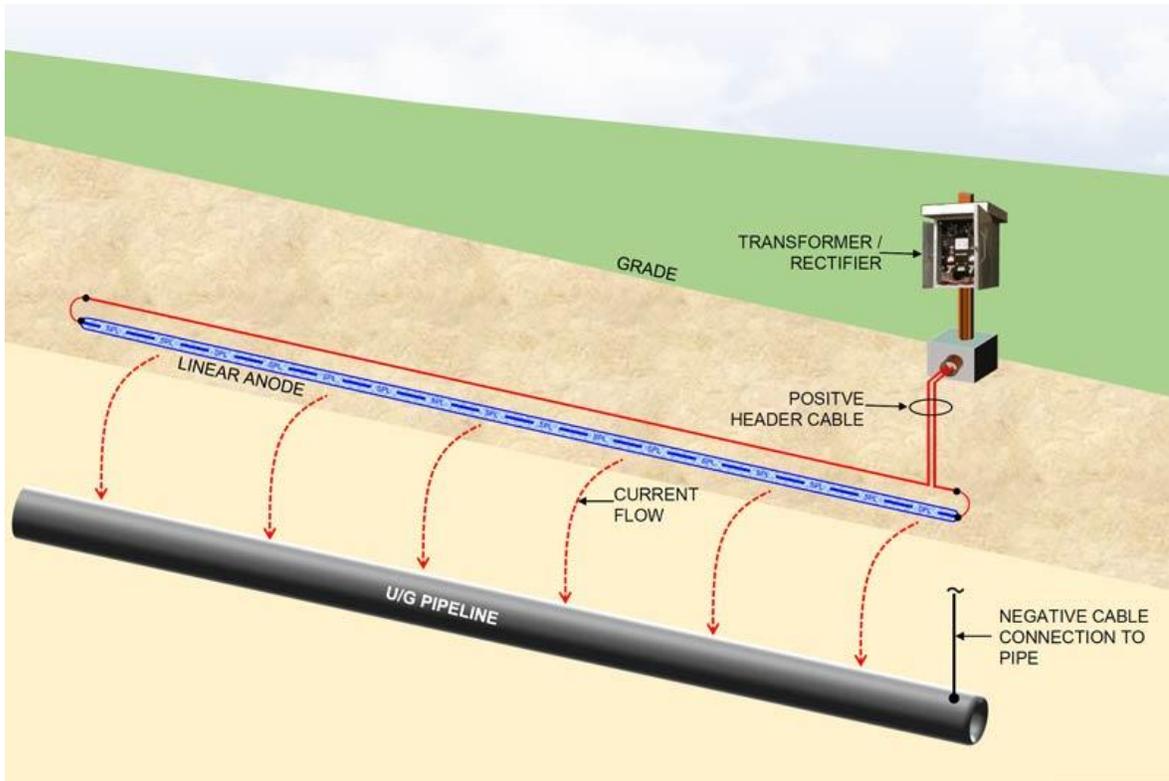
Now that school is out there is commonly more activity associated with warm weather activities.

School zone coverage was normal and flashing lights have been turned off for the summer.

Public Works: Over the past few weeks our teams have worked on the following projects and initiatives.

- *Natural Gas:* At the July Council meeting staff anticipates presenting quotes for the cost to repair and replace the anode bed at the rectifier at 343rd and 15th.
 - *What is an anode bed?* An anode bed is part of an anti-corrosion system that utilizes active metal such as steel, to electrically charge the anodes. The steel corrodes versus the anodes. It is known as a cathodic protection (CP) system. They are used all over the globe to protect pipelines, water treatments plants, above and underwater storage tanks, ship and boat hulls, etc. It extends the life of the anodes in the system.
 - This is a standard maintenance item; the current anode bed has aged out. We anticipate the cost to be between \$35,000 and \$40,000. This is a specialty kind of work, and staff is working to obtain several quotes in order to ensure that we are getting the best price for the work.
 - The repairs/replacement need to be completed in the next few months.

Example of an anode bed/CP system:



- **Parks:**
 - Seasonal park, public areas, and right of way mowing continues on a scheduled basis. If you see an area that needs attention please let Kelly or Kim know and we will get it on the rotation. There are several areas that are the City's responsibility to maintain that have previously been cleared by private individuals, they are no longer around and/or are unable to continue the work. We greatly appreciate the help that they've provided us over the years!
 - Picnic table rehab/restore/rebuilds continue; we hope to have them complete by the 4th of July festivities. The new picnic tables and benches that the City was awarded as part of the KDHE Waste Tire Grant funds in May have been constructed and installed at City Park. They are made of recycled rubber, tires, and plastics and have an estimated life span of up to 50 years.



- *Stormwater:* drainage and concrete work continue on the canal area between Loomis and the alley; and between B and C avenues. There was a change order to the project to include additional concrete work on the north end of the canal.
- *Streets:*
 - Main and Garnett: Work continues at the intersection of Main and Garnett streets in Bentwood Addition. The curb and guttering is in, and it will take time for the fill dirt to settle, and then be refilled and regraded. Depending on the weather, this may have to happen several times. Once settled and graded, riprap will be reinstalled. We are pleased to report that water in the area/intersection is already draining in a faster manner and in the direction of the pond versus standing.



- Last week edge and crack sealing took place on West St., then Doyle, then Biermann, then Abel, then B and C Avenues from Main to West St.
- Sign inventory will begin in the next few months. We have quite a few signs and signposts that need to be replaced, straightened, and to ensure that all signs are in compliance with the Manual on Uniform Traffic Control Devices (MUTCD) for Streets and Highways standards, such as size, height, reflectivity, etc.

Other:

- EDC – the EDC met on May 8 and discussed the progress for the gateway and wayfinding signage. Staff has cleared several approved locations for the wayfinding signage with Sedgwick County Public Works and Engineering staff last fall, and our graphic designer is working on the design that will incorporate the new logo. Once printed, public works staff will get them installed.
- Library – no report – as a reminder the Board does not meet every month.
- Planning Commission- the May meeting of the Planning Commission was cancelled.

Upcoming Special Events/City Closures:

- 06.07.24: First Friday Luncheon (open to the public/potluck/free will donations) Senior Center at noon
- 06.12.24: EDC Meeting: 7 PM
- 06.26.24: Planning Commission Meeting: 7 PM
- 06.26.24: City Council 2025 Budget Workshop
- 06.29.24: City Wide Clean Up Day
- 07.04.24: City Facilities Closed for 4th of July

Recommended Action: The City Council is asked to:

1. Receive and file.

Attachments:

None



APPLICATION FOR RETAIL SALE OF FIREWORKS

Fireworks permit application fee \$2,000.00

Applicant's Name: Kally Lewis Date: 5/30/24

Business or Organization Name: SizzBoom/Hootin Owl Fireworks (HSO + MS football)

Applicant's Address: 24245 W. 55th St. South

City: Viola State: KS Zip Code: 67149

Home Phone #: 620-779-1101 Business Phone #: _____ Cell Phone # _____

State of Kansas Tax ID #: 81-4413306

Liability Insurance Company: _____ Policy #: _____
(Comprehensive General Liability and Product Liability with a combined single limit of \$1,000,000)

Location of Fireworks Stand: 230 Section Line Rd Garden Plain, KS

Storage Location of Fireworks: trailer at site (most likely will not need)

Approval of City Council _____

_____ Date

Approval of Police Chief _____

_____ Date

Approval of City Clerk _____

_____ Date

- The retail sale of fireworks shall be permitted between the hours of 10:00 a.m. and 10:00 p.m. on the days of June 27th through July 3rd and 10:00 a.m. to 8:00 p.m. on July 4th each year by persons or organizations holding a valid permit issued by the City of Garden Plain, Kansas.
- Applications must be received no later than 10 business days prior to the date sales are to commence.
- A permit will not be issued prior to June 1. A permit will not be issued until all inspections are done and a copy of the insurance policies are given to the City Clerk
- Fireworks may be discharged between the hours of 10:00 a.m. and 10:00 p.m. on June 27th through July 3rd and 10:00 a.m. to 11:00 p.m. July 4th. Fireworks may only be discharged on property owned by the user, or owned by a member of the user's family or in such public area as may be designated by the Garden Plain City Council.



DRAYTON INSURANCE BROKERS, INC.

2500 CENTER POINT ROAD, SUITE 301
BIRMINGHAM, ALABAMA 35215
PHONE: (205) 854-5806
FAX: (205) 854-5899

POST OFFICE BOX 94067
BIRMINGHAM, ALABAMA 35220
EMAIL: dib@draytonins.com

CERTIFICATE OF INSURANCE

NO. 333614

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

INSURER Admiral Insurance Company **POLICY NO.** CA000003209-33-1194
NAMED INSURED Helm Fireworks, LLC
752 N. Broadway Blvd.
Salina, KS 67401
POLICY TERM November 1, 2023 to November 1, 2024; Both Days 12:01 A.M. Standard Time
COVERAGE Premises-Operations Liability: Occurrence Basis Claims Made Basis
LIMIT OF LIABILITY \$ 1,000,000 each occurrence, \$ 2,000,000 general aggregate
The limit of liability shall not be increased by the inclusion of more than one insured or additional insured.

INSURED OPERATIONS The sale of consumer fireworks (1.4G) and related products at the **Insured location**, during the **period of operation**.
It is certified that, for the period of operation stated below and when named below as such, this policy includes as Additional Insureds 1) the operator(s), sponsor(s), promoter(s), organizer(s), of the **Insured Premises** used principally for the retail sale of consumer fireworks supplied by the Named Insureds and/or 2) the owner(s), manager(s), tenant(s), mortgagee(s) (including other entities having similar interests), of the property on which the **Insured Premises** is located and/or 3) the licensing authority issuing a permit or license for the operation of the **Insured Premises** and/or 4) any entity for which the Named Insured is required, by written contract, to provide insurance such as is afforded by the terms of this policy.

**NAME(S) OF
ADDITIONAL INSURED(S)**

Hootin Owl Fireworks/SizzBoom Fireworks
City of South Hutchinson, KS
Jerry McGongile

**ADDRESS OF
INSURED PREMISES**

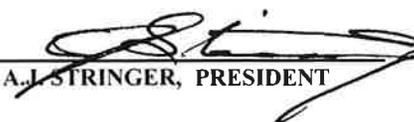
314 N. Main St.
South Hutchinson, KS 67505

PERIOD OF OPERATION June 17, 2024 – July 17, 2024

It is certified that this policy requires a 30 day mutual notice of cancellation between the Insurer and the Named Insured. In the event of such cancellation we will endeavor to mail 10 days written notice to the Additional Insured(s), whose name and address is shown hereon, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer and/or the undersigned.

DRAYTON INSURANCE BROKERS, INC.

May 21, 2024
DATE OF ISSUE


A.J. STRINGER, PRESIDENT

Division of Taxation
120 SE 10th Avenue
PO Box 3506
Topeka KS 66625-3506
Mark A. Burghart, Secretary



909019

Phone: 785-368-8222
Fax: 785-296-2073
www.ksrevenue.org
Laura Kelly, Governor

May 26, 2021

HOOTIN OWL FIREWORKS
1981 N BELLUCK CT
WICHITA, KS 67235-1551

Attached is your Kansas Retailers' Sales tax registration certificate. Refer to the next page to see how to use your certificate. If you close or sell your business, please return this certificate along with a Discontinuation of Business form, which can be found on our web site.

You are required by Kansas law to file returns electronically. To do so or make payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.html> or www.webtax.org. See the next page for more details.

KANSAS DEPARTMENT OF REVENUE
Division of Taxation

www.ksrevenue.org

RETAILERS' SALES TAX REGISTRATION CERTIFICATE



Hootin Owl Fireworks
314 N Main St
South Hutchinson, KS 67505-1128

Tax Account Number: 004-XXXXXX3306F-01

Inception Date: 06/30/2020

Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.

01000100

To: Garden Plain City Council
FR: Tylor Struckman, Public Works
RE: **Consider the Purchase of a Street Sweeper**

Background:

For several years the City has been working with several public and private entities to have the streets swept on occasion/several times per year. Most recently, the City hired a private company to sweep the downtown corridor on May 30 in preparation for the 4th Annual Vintage Market on June 1st. The charge to sweep the area was \$4,000 for a one-time sweep.

In seeking additional options moving forward that might be less costly, staff has contacted the County and neighboring cities to see about potential opportunities to contract with them for either the use of their sweepers and/or for their staff to come sweep several times per year. They said they would consider it with their City Councils, however, they are short staffed and likely couldn't agree to do it, even though they would like to be good neighbors.

Alternatively, the company that completed the sweeping, Kansas Clean Properties, has a used 2007 sweeper for sale. It has approx. 102,000 miles. There are some issues with it, such as the AC isn't working, a gauge for the sweeper, the radiator has a small leak, etc. It is for sale for \$29,500. They brought it to town and staff was able to examine it in person and ride along while they were sweeping the downtown corridor. We feel that the known issues are minor and fixable.

Financial Implications:

The quote for the purchase is included as Attachment A following this cover memo. The purchase price is \$29,500. Considering the cost for a one time sweeping on a very minimal part of town, the purchase seems financially responsible, and would allow us to sweep all of town on a regular basis, including after storms and/or special events. It will also help us comply with our stormwater maintenance and regulations.

Recommended Action: The City Council is asked to:

1. Consider the quote and receive staff's recommendation to purchase the sweeper.
2. Authorize staff to purchase the sweeper.

Attachments:

- A. Quote from Kansas Clean Properties & Photos.



Kansas Clean Properties

"Keeping You Looking Good To The Community"

QUOTE

CSR: Eric Wilson
 Office: 316-634-3911
 Cell: 316-518-1031
 eric@kansascleanproperties.com

MAY 14, 2024

TO:
 City of Garden Plain
 ATTN: Tylor Struckman
 505 N. Main
 Garden Plain, KS 67050

FOR:
 Street Sweeping

	Service	Service Address	Date of Service	Total
	Powerwashing			
	Sweeping			
	Striping/Re-striping			
	Concrete/Asphalt			
	Snow Removal			
	Ice Melt Application			
	Lawn Care			
X	Other			

Service Details

Asking price for 2007 Victory Mark III sweeper.
 GMC 4500 Cabover Chassis with 5.2 liter Isuzu motor – 102,XXX miles.
 Caterpillar sweeper motor – 2,500 hours
 Stainless steel 4 cubic yard hopper.
 12 volt system for running hydraulics when truck is off.
 Dual curb brooms.

AC does not work.
 RPM gauge for sweeper does not work.
 Sweeper radiator has small leak.
 Fuel pump (supports both motors) acts up sometimes on highway.
 Other than that, everything is in good working condition.

Thank you for your consideration!

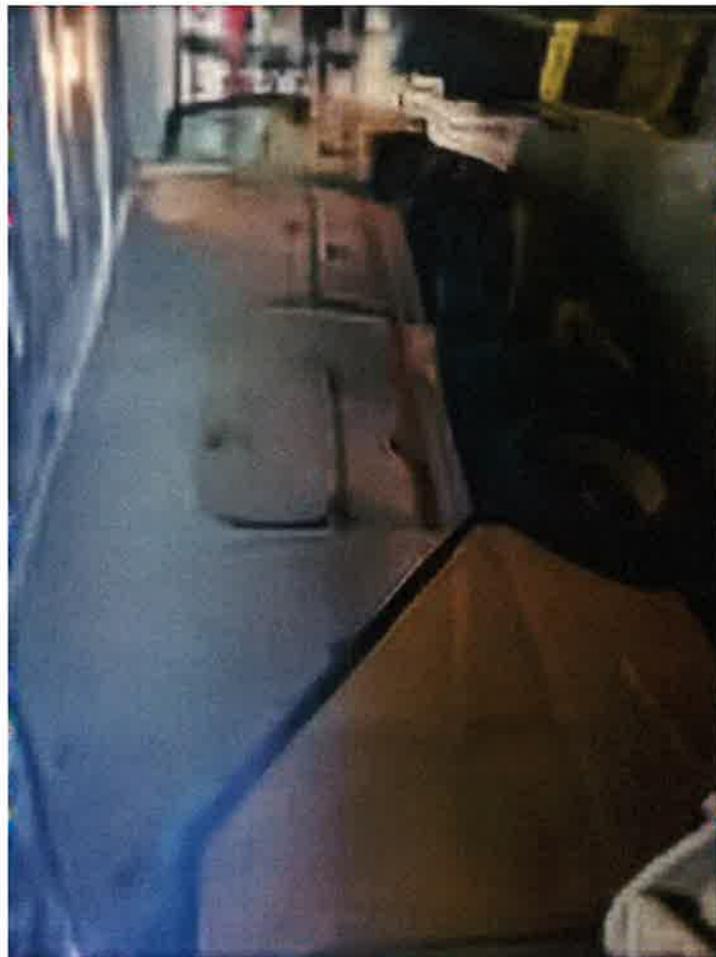
Total: \$29,500.00
 Tax: N/A

Total: \$29,500.00

Kansas Clean Properties
3747 N. Topeka
Wichita, KS 67219

WWW.KANSASCLEANPROPERTIES.COM









70 80 90 100

80 100 120 140 160
km/h

MPH

30 20 10 0

5300 1872475



CHASSIS-CAB MFD BY

ISUZU MOTORS LIMITED

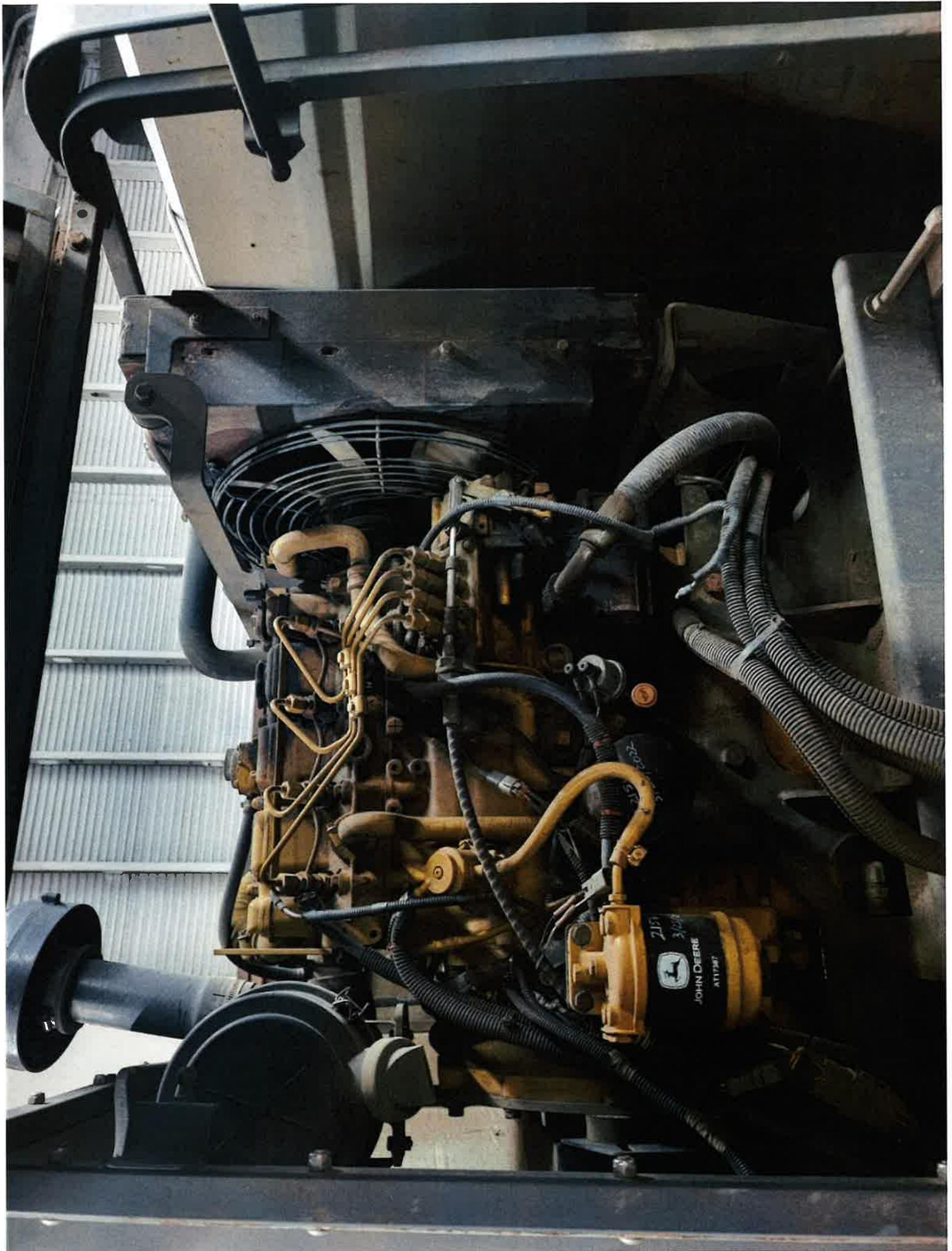
APR . 06

IN JAPAN

THIS CHASSIS-CAB CONFORMS TO FEDERAL MOTOR VEHICLE SAFETY STANDARD NOS. 101, 102, 103, 104, 106, 111, 116, 124, 205, 206, 207, 208, 209, 210, 302.

THIS VEHICLE WILL CONFORM TO STANDARD NOS. 105, 108, 120, IF IT IS COMPLETED IN ACCORDANCE WITH THE INSTRUCTIONS CONTAINED IN THE INCOMPLETE VEHICLE DOCUMENT FURNISHED PURSUANT TO 49 CFR PART 568. CONFORMITY TO OTHER SAFETY STANDARDS APPLICABLE TO THIS VEHICLE WHEN COMPLETED IS NOT SUBSTANTIALLY AFFECTED BY THE DESIGN OF THE CHASSIS-CAB.

P NO 8973118360



VOID WITHOUT WATERMARK - HOLD TO LIGHT TO VIEW

MILEAGE STATUS: ACTUAL
REPORTED AT
DATE OF APPLICATION: 11/30/2011
PURCHASE DATE: 11/29/2011
DATE TITLE PRINTED: 03/05/2012

CLASS CODE: 920
EMPTY WEIGHT: 05308

MAKE: GMC
MODEL: 4500
TITLE NO. X1604511
OWNER(S) NAME AND ADDRESS:
KCP INC

KANSAS IS AN ELECTRONIC TITLING STATE. A KANSAS TITLE WITH A LIEN INDICATED WILL ONLY BE ISSUED AND MAILED DIRECTLY TO A REQUESTING TITLING JURISDICTION WITH LIENHOLDER'S CONSENT.

THIS VEHICLE IS SUBJECT TO THE FOLLOWING LIEN(S):

3760 N TOPEKA AVE
WICHITA, KS 67219

TRANSFER ON DEATH BENEFACOR(S):

MAILING INFORMATION ONLY:

KCP INC
3760 N TOPEKA AVE
WICHITA, KS 67219

VEHICLE RECORD NOTATIONS:



I, the undersigned, hereby certify that I have approved an application for certificate of title for the vehicle described hereon, pursuant to the provisions of the Motor Vehicle Laws of this State, and the applicant named on the face hereof has been duly recorded as the lawful owner of said vehicle.
I further certify that this vehicle is subject to the security interests shown herein. If any. However, the vehicle may be subject to other security interests.

RTL B

VOID WITHOUT WATERMARK - HOLD TO LIGHT TO VIEW